

MINUTES OF THE BOARD MEETING HELD ON
Wednesday, June 26, 2013 – 7:30 P.M.
Twin Valley South – Media Center
Regular Meeting
Traditional Values...Terrific Kids

I. OPENING

A. Call to Order

President Maggard called the meeting to order.

B. Roll Call

Members present and answering roll call were: Mr. Tim Beneke, Mr. James Pemberton and Mr. Sean Maggard. Mr. John Glander was absent due to being out of town for work.

***Treasurer's Note: Mr. Aaron Cooper arrived at 7:37pm.**

C. Pledge of Allegiance

President Maggard led the Pledge of Allegiance.

D. Invocation

Mr. Pemberton led the invocation.

E. District Mission Statement

Mr. Maggard read the District Mission Statement.

F. Adoption of the Agenda

Resolution 42.13 Motion was made by Mr. Beneke, seconded by Mr. Cooper, to approve the June 26, 2013 Regular Board Meeting Agenda with Addendum X New Business, Item M.

Roll Call:

Yes: All

No: None.

President Maggard declared the motion carried 4-0.

II. APPROVAL OF MINUTES

Resolution 43.13 Motion was made by Mr. Pemberton, seconded by Mr. Beneke, to approve the Minutes of the May 20, 2013 Regular Board Meeting.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 4-0.

III. RECOGNITION OF PUBLIC – AGENDA ITEMS ONLY:

None

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IV. ADMINISTRATIVE REPORTS

- A. Mrs. Kathy Poor – Food Service Director – Mrs. Poor provided her report.
- B. Mr. Lee Myers – Maintenance/Transportation Supervisor – Mr. Myers provided his report.

V. BOARD MEMBER COMMENTS

Mr. Maggard shared that he was contracted by David Montgomery about establishing a swim team at TVS. Mr. Maggard would like to talk to Tony about potentially adding swimming.

Mr. Maggard asked Craig Keener if he would be willing to chair the levy campaign and he agreed to accept the position.

Mr. Maggard would like the Board to do a “fun day” for the staff to show the Board’s appreciation to the staff.

VI. DISCUSSION/INFORMATION ITEMS

- A. OSBA Policy Updates: Dr. Moore presented the first reading of the OSBA Policy Updates.

- EHA, Data and Records Retention

- EHA-R, Data and Records Retention (Electronic Mail and Social Media Content)

- GBL, Personnel Records

- GBQ, Criminal Records Check

- GBR, Family and Medical Leave

- GBR-R, Family and Medical Leave

- GCB-1, Professional Staff Contracts and Compensation Plans (Teachers)

- GCB-2, Professional Staff Contracts and Compensation Plans (Administrators)

- GCB-2-R, Professional Staff Contracts and Compensation Plans (Administrators)

- JEC, School Admission

- JECB, Admission of Nonresident Students

- JO, Student Records

- JO-R, Student Records

- KBA, Public's Right to Know

- KMA, Relations with Parent Organizations

- KMB, Relations with Booster Organizations

- B. Superintendent’s Final Evaluation – Will be discussed in Executive Session later in the agenda.

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VII. BOARD MEMBER REPORTS

None

VIII. TREASURER'S REPORT

Resolution 44.13 Motion was made by Mr. Cooper, seconded by Mr. Pemberton to approve items A through H with correction of Item E to say 2014.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 4-0.

A. Financial Reports

Approved Financial Reports as submitted.

B. Payment of Bills

Approved payment of bills as submitted.

C. Final Appropriations for 2012-2013

Approved the Final Appropriations for July 1, 2012 – June 30, 2013 as submitted.

D. Permanent Appropriations for 2013-2014

Approved the Permanent Appropriations for July 1, 2013 – June 30, 2014 as submitted.

E. Board Service Fund

Established the Fiscal Year 2014 Board Service Fund at \$2,500.

F. Establish New Fund

Created the National School Lunch Program Grant fund 599-9013.

G. Cash Advance

Approved the advance of \$5,565.26 from 001-0000 (General Fund) to 599-9013 (NSLP FY13 Grant).

H. Transfer of Funds

Approved the funds transfer of \$475.58 from 012-0000 (Adult Education) to 001-0000 (General Fund).

Mrs. Tait shared the PTO donated \$9,000 to create an Elementary Computer Lab.

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IX. OLD BUSINESS

None

X. NEW BUSINESS

Resolution 45.13 Motion was made by Mr. Maggard, seconded by Mr. Pemberton to approve Item A through Item M.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 4-0.

A. Federal School Lunch and Breakfast Program

Approved the district's participation in the Federal School Lunch and Breakfast Program for the 2013 – 2014 school year. The Board's hearing officer pertaining to disputes regarding applications is Mr. Jim Pemberton.

B. Property and Liability Insurance Renewal

Approved the property and liability insurance renewal from Roselius Insurance for \$44,727.00.

C. Aramark Contract

Approved the one year contract with Aramark Educational Services, LLC beginning July 1, 2013 at an estimated cost of \$260,893.77 for food service management, renewable for up to four additional one year terms. [EXHIBIT A]

D. Job Description Approval

Approved the Pupil Services Director job description. [EXHIBIT B]

E. 2013 – 2014 Student Fees

Approved the 2013 – 2014 student fees as listed below:

High School – [EXHIBIT C]

Middle School – [EXHIBIT D]

Elementary School:

Grades 1-6 \$75.00

Kindergarten \$40.00

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F. Income Tax Levy Resolution

Adopted the following Resolution

RESOLUTION DECLARING THE NECESSITY OF RAISING
\$750,000 ANNUALLY FOR SCHOOL DISTRICT PURPOSES

WHEREAS, this Board of Education intends to propose on the November 5, 2013 ballot in the annual amount stated in SECTION 1 a school district income tax to be collected for the purpose of current expenses.

BE IT RESOLVED by the Board of Education of the Twin Valley Community Local School District (the "School District"):

SECTION 1. That pursuant to the provisions of Section 5748.02 of the Ohio Revised Code as enacted in Substitute Senate Bill 28 of the 118th General Assembly (the "Act"), and as amended, it is necessary to raise \$750,000 for school district purposes (as defined in the Act). The income that is to be subject to the tax is taxable income of individuals and estates as defined in divisions (E)(1)(a) and (2) of Section 5748.01 of the Ohio Revised Code.

SECTION 2. That pursuant to such Section 5748.02, this board of education hereby applies to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the School District in the current year to produce the amount set forth in SECTION 1 hereof and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce the amount set forth in SECTION 1 hereof.

SECTION 3. That the treasurer of this board is hereby directed to certify immediately to the Tax Commissioner of the Ohio Department of Taxation a copy of this resolution.

SECTION 4. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education, and that all deliberations of this board of education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this board of education adopted in accordance therewith.

G. 2013 – 2014 Season Athletic Pass Pricing

Approved the 2013 – 2014 Season Athletic Pass pricing as listed:

Student Pass	\$60.00
Adult Pass	\$75.00
Family Pass	\$195.00
Senior Citizen Pass	Free (Age 62 and older who live in the TVS District)

H. Student Handbooks

Approved the Elementary, Middle School, and High School Student Handbooks for the 2013-2014 school year.

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I. Adoption of Teacher's STRS Pick-up Plan

Adopted the following resolution:

BE IT RESOLVED, effective July 1, 2013, the Twin Valley Local Board of Education agrees to "pick-up" the rate in effect of the employee contribution required by Section 3307.26 of the Ohio Revised Code to be contributed by the Twin Valley Association of Classroom Teacher employees to STRS Ohio. Twin Valley Local Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27 of the Ohio Revised Code and Section 414 (h) (2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Twin Valley Local Board of Education in lieu of employee contributions. 1% shall be paid by the Board of Education as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall not be treated as additional compensation for retirement purposes. The remaining percentage shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee. Teachers may not opt out of the "picked-up" contributions or elect to receive the contributed amounts directly instead of having them picked up by the Twin Valley Board of Education and paid to STRS Ohio.

J. Adoption of Administrator's STRS Pick-up Plan

Adopted the following resolution:

BE IT RESOLVED, effective July 1, 2013, the Twin Valley Local Board of Education agrees to "pick-up" the rate in effect of the employee contribution required by Section 3307.26 of the Ohio Revised Code to be contributed by the Twin Valley Local School District Administrators to STRS Ohio. Twin Valley Local Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27 of the Ohio Revised Code and Section 414 (h) (2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Twin Valley Local Board of Education in lieu of employee contributions. 10% shall be paid by the Board of Education as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall not be treated as additional compensation for retirement purposes. The remaining percentage shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee. Administrators may not opt out of the "picked-up" contributions or elect to receive the contributed amounts directly instead of having them picked up by the Twin Valley Board of Education and paid to STRS Ohio.

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K. Adoption of Superintendent's STRS Pick-up Plan

Adopted the following resolution:

BE IT RESOLVED, effective July 1, 2013, the Twin Valley Local Board of Education agrees to "pick-up" the rate in effect of the employee contribution required by Section 3307.26 of the Ohio Revised Code to be contributed by the Twin Valley Local School District Superintendent to STRS Ohio. Twin Valley Local Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27 of the Ohio Revised Code and Section 414 (h) (2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Twin Valley Local Board of Education in lieu of employee contributions and shall be paid by the Board of Education as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall not be treated as additional compensation for retirement purposes. The Superintendent may not opt out of the "picked-up" contributions or elect to receive the contributed amounts directly instead of having them picked up by the Twin Valley Board of Education and paid to STRS Ohio.

L. Pay to Participate Fee

Approved the pay to participate fees for the 2013-2014 school year as listed:

Per Sport	\$100.00
Per Student	\$200.00
Per Family	\$300.00

M. Social Studies Interim End-of-Course Examination

Approved the Social Studies Interim End-of-Course Examination pursuant to Senate Bill 165. TVS High School will incorporate the American History and Government Standards into the interim end-of-course exam.

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Resolution 46.13 Motion was made by Mr. Beneke, seconded by Mr. Maggard that Employment – Certified Item A through Supplemental Item B be approved.

Roll Call:

Yes: All

No: None

President Maggard declared the motion carried 4-0.

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Employment – Certified

A. Substitute Teacher Roster

Approved the amended Preble County Educational Service Center Substitute Teacher roster.

B. Counselor Resignation

Approved the resignation of Jennifer Priest, Elementary Counselor, effective immediately. [EXHIBIT E]

C. Home Bound Instruction Tutor

Approved Pat Shockey for tutoring a special needs student for *home bound instruction* at the assigned tutor rate starting May 21, 2013.

D. Elementary Physical Education Teacher

Approved the employment of Parker Fields as Elementary Physical Education teacher for the 2013 – 2014 school year.

E. High School Chemistry Teacher

Approved the employment of Christopher Mack as High School Chemistry teacher for the 2013 – 2014 school year.

F. Elementary Intervention Teacher

Approved the employment of Sara White as Elementary Intervention teacher for the 2013 – 2014 school year.

G. Work Calendar Modification

Approved the final modification to the work calendar for Dr. Eva Howard for the 2012 – 2013 school year. [EXHIBIT F]

H. Consulting Contract

Approved the one (1) day consulting contract of Dr. Marvin Horton at the per diem rate of \$357.14, effective July 31, 2013.

I. Professional Leave

Approved the overnight professional leave for Robin Judd to attend the Ohio ACTE Connections to Education Conference in Columbus, Ohio, July 31 – August 1, 2013.

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J. Pupil Services Director

Approved the employment of Dr. Marvin Horton as Pupil Services Director on a two (2) year (210 days annually) contract for the 2013 – 2014 and 2014-2015 school years, effective August 1, 2013 at annual salary of \$75,000 with 10% State Teacher Retirement System pick-up.

Mr. Maggard shared that Dr. Horton's contract is being moved from Preble County ESC to a Twin Valley contract for a net savings to the district.

Employment – Classified

A. Re-employment of Substitute Classified Employees

Adopted the following resolution to re-employ the list of substitute classified employees for the 2013-2014 school year. [EXHIBIT G]

WHEREAS to prepare for temporary absences of classified personnel for whom substitute classified employees may be needed to provide educational services for students during the 2013-2014 school year, the substitute classified employees that were employed during the 2012-2013 school year are re-employed for the 2013-2014 school year. Their services can be used during the 2013-2014 school year with authorization of the Superintendent or the respective classification supervisor.

NOW THEREFORE BE IT RESOLVED that under the provisions of ORC 3319.10, the aforementioned employment action is taken, and subject to the established 2013-2014 classified employee wage schedules at the zero steps shall serve as the hourly rate.

B. Substitute Custodial Employee

Approved Chris Fogle as substitute custodian for summer technology assistance, not to exceed 80 hours starting June 19, 2013.

C. Educational Aide

Approved the one-year contract for Kim Petry as an educational aide for a student on an IEP, pending current Educational Aide Permit and Para-pro status.

D. Educational Aide

Approved the one-year contract for Misty Clayton as an educational aide for a student on an IEP, pending current Educational Aide Permit and Para-pro status.

E. Educational Aide

Approved the one-year contract for Jennifer London as an educational aide for a student on an IEP, pending current Educational Aide Permit and Para-pro status.

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Employment – Supplemental

A. Extended Day Contracts

Approved the following employees for the corresponding extended days at their per diem rate of pay.

Tony Augspurger, Athletic Director	20 Days
Sheryl Byrd, Family & Consumer Sciences Teacher	10 Days
Amy Dils, grades 7-12 School Counselor	20 Days
Katie Kelly-Green, Media Specialist	10 Days
Robin Judd, Career Based Instruction Teacher	10 Days

B. 2013-2014 Supplemental Extracurricular Positions

Employed the following individuals for the respectively listed supplemental contracts for the 2013-2014 school year, pending current Pupil Activity Supervisor Permit.

Supplemental Contracts 2013-2014

Tyler Cates	Football - Varsity	Elizabeth Ervin	Cheerleader - Reserve
Tyler Cates	Football - Summer Football	Ron Schmidt	Basketball Boys - 7 th Grade
David Maddox	Football - Reserve	Ryan Jones	Soccer - JV
David Maddox	Football - Summer Football	Chad DePew	Football - MS
Pat Shockey	Football - Summer Football	Cory Bassler	Football - MS
James Harless	Football - Reserve	Tommy Byrd	Football - MS
Tyler Parks	Football - Volunteer	Ryan Bevins	Football – Reserve, ½ stipend
Clint Shepherd	Football – Reserve, ½ stipend	Ryan Bevins	Football – Summer Football
Clint Shepherd	Football – Summer Football	Whitney Spears	Flag Corps - HS

XI. RECOGNITION OF PUBLIC – PUBLIC COMMENTS

Kathy Landwehr wants to make sure that students are registered to vote.

Mrs. Landwehr inquired why a student discussed at last month’s meeting was allowed to walk in graduation. Mr. Maggard said excused absences do not count as absence for calculating the waiver.

Mrs. Landwehr shared that the band received a letter from the tour company stating how well behaved the band was on the trip to Disney.

Mrs. Landwehr said Dustin Corwin won two scholarships at BGSU Summer Band Camp.

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XII. CHANGE OF DATE FOR JULY REGULAR BOARD MEETING

Resolution 47.13 Motion was made by Mr. Pemberton, seconded by Mr. Beneke to change the date of the Regular Board Meeting from Monday, July 22, 2013 to Monday, July 15, 2013.

Roll Call:

Yes: All.

No: None.

President Maggard declared the motion carried 4-0.

XIII. EXECUTIVE SESSION (If needed)

Resolution 48.13 Motion was made by Mr. Pemberton seconded by Mr. Beneke that the Board enter Executive Session. (ORG 121.22 (G)(1)).

Roll Call:

Yes: All.

No: None.

President Maggard declared the motion carried 4-0.

8:24 P.M.

Time Out: 9:20 P.M.

Treasurer's Note: Dr. Horton and Ms. Holly were invited into Executive Session at 8:34 p.m. They exited Executive Session at 8:44 p.m.

XIV. ADJOURNMENT

Resolution 49.13 Motion was made by Mr. Cooper, seconded by Mr. Beneke that the meeting be adjourned. Meeting adjourned at 9:20 P.M.

Roll Call:

Yes: All.

No: None.

President Maggard declared the motion carried 4-0.

President

Attest: Treasurer